

Retrieval of Wills/LPAs/Deed



Which document are you collecting:

Wills

LPA

DEEDS

Other

(please specify)

Your name:

Your address and contact details:

Address

Tel/Mobile

Email:

Whose document are you collecting: Yourself   
Someone else

If you are collecting the document on behalf of someone else, please provide their full name:

What is your relationship to the person whose document you want to collect:

Date Will was made:

Place Will was made:

How would you like to collect the document:

Collect in person from Beacon Wealth Legal St Neots office

By post via recorded/special delivery   
(fee applicable for delivery. Card payments accepted)

Person 1  
Signature:

Date

Person 2  
Signature:

Date



Please read below carefully to ensure you have the correct documents to collect your wills/Deeds/LPAs. Failure to provide valid documents could result in your request being rejected.

- ID: valid passport or driving license
- Proof of address: driving license, or utility bill/bank statement in your name (must have your address of the last three months)
- Note/letter of Authority: Written note by a person or persons to give authority to another person to collect the document on their behalf

**Collecting your own document:**

Your ID and proof and address (must have your address of the last three months)

**Collecting document for someone else:**

1. your ID and proof of address (must have your address of the last three months)
2. Note / Letter of authority from the person whose document you are to collect
3. The ID and proof of address of the person whose document you want to collect
  - . Death certificate of the person whose document you are to collect if they are deceased

If you are an executor but not a sole executor of the person whose document you are collecting you will need to bring the note /letter of authority, and their ID and proof of address for each named executor

To be completed by you on issue of document(s):

Person 1

Name:	Signature	
<input style="width: 100%;" type="text"/>		<input style="width: 100%; height: 20px;" type="text"/>
	Date:	<input style="width: 100%; height: 20px;" type="text"/>

Person 2

Name:	Signature	
<input style="width: 100%;" type="text"/>		<input style="width: 100%; height: 20px;" type="text"/>
	Date:	<input style="width: 100%; height: 20px;" type="text"/>

\*Please return completed forms, along with copies of the required documents where possible, to [alarkins@beaconwealth.co.uk](mailto:alarkins@beaconwealth.co.uk)

To be completed by Beacon Wealth Legal staff:

LF REF:		Name	Date	Signature
	Check ID & LOA			
	Take Photo copy of ID and LOA			
	Record in database			